



P.O. Box 2370/111 Mountain View St.  
Weaverville, CA 96093  
(530) 623-2024/FAX 623-6343  
www.humanresponsenetwork.org  
e-mail: hrn@hrntrinity.org

## **EMPLOYMENT APPLICATION**

POSITION \_\_\_\_\_ DATE OF AVAILABILITY \_\_\_\_\_

Name \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Email Address \_\_\_\_\_

### **EDUCATIONAL BACKGROUND**

High School Graduate:      YES    NO

<b>University/College</b>	<b>Area of Study</b>	<b>Degree</b>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

### **COMMUNITY/VOLUNTEER WORK (POSITION RELATED)**

\_\_\_\_\_  
\_\_\_\_\_

### **PROFESSIONAL ORGANIZATIONS**

\_\_\_\_\_  
\_\_\_\_\_

### **WORK HISTORY** (Most recent first. Attach extra sheet if necessary.)

<b>Dates</b>	<b>Organization/Company</b>	<b>Address/Phone</b>	<b>Position</b>	<b>Reason for Leaving</b>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

May we contact your current employer?    YES    NO

### **VEHICLE**

Have you ever been denied a license, permit, or privilege of operating a motor vehicle?    YES    NO

**REFERENCES (At least 2 professional)**

Name	Address	Phone	Relationship
_____	_____	_____	_____
_____	_____	_____	_____

**PROFESSIONAL LICENSES / SPECIAL CERTIFICATES**

Number	Type	Expiration Date
_____	_____	_____
_____	_____	_____

Have you received services from the Human Response Network in the past 12 months? YES NO  
If yes, please describe:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

It is understood that:

- any misrepresentation given shall be considered an act of dishonesty and grounds for disqualification.
- this application was completed by the undersigned, and that all entries and information are true and complete to the best of the applicant's knowledge.
- the applicant holds the Human Response Network harmless and free from liability in all matters regarding the verification of information presented.
- if I am hired, I understand that I am free to resign at any time, with or without cause and without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and without prior notice, except as may be required by law, and
- no supervisor or representative of the employer is authorized to make any assurances to the contrary and that no implied oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by the Executive Director.
- this application does not constitute an agreement or contract for employment for any specified period or definite duration.
- late and incomplete application packets will not be accepted.

**Applications invited from all qualified individuals without respect to race, ethnicity, gender, sexual preference, physical capabilities, and other personal characteristics.**

Are there any tasks described on the job description that you may not be able to complete or you may need special accommodations to complete? YES NO

How did you hear about the job? \_\_\_\_\_

**Please attach cover letter, complete application, signed Job Description, and resume.**

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_