



Suggestions for:  
EXEMPT PROVIDER POLICIES

*Below is a list of some sample policies which may be important for you to formalize with the parent. Provider policies set forth a clear understanding of your expectations of the parent.*

1. If you exceed the contracted hours which Human Response network or CalWORKS is paying for, I expect payment at the end of the week in which the extra care was provided unless other arrangements have been made.
2. For the protection of your child/ren, you must notify me in person or in writing if someone else will be picking your child/ren up.
3. Please inform me as soon as possible if you will not be using care for any reason. If your child is ill, please try to call the night before, or at least
4. No child shall come when running a fever, vomiting, having unexplained skin eruptions or unexplained ailments. You will be called if your child seems to require medical attention or becomes ill. You will be expected to attend to your child immediately.
5. Parents are to send a nutritious lunch for your child/ren. I will supply snacks. Please avoid sending sweets.

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Provider Signature

Date

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Parent Signature

Date